

Embassy of the United States of America
Khartoum, Sudan

February 24, 2021

Dear Prospective Vendors,

Subject: UPDATE Request for Quotation NO: 19SU4021Q0008

The US Embassy Khartoum would like to call for qualified contractors/vendors for **Supply & build new screens for patios at different residence**, you are invited to submit a quotation. The Request for Quotations (RFQ) consists of the following sections:

- 1- Standard Form SF-1449
- 2- Basic information, statement of work or specifications and technical qualifications.

The Embassy plans to award this project to responsible company submitting lowest price technically acceptable. We intend to award this project based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so. You are encouraged to make your quotation competitive.

You are also cautioned against any collusion with other potential offerors regarding price quotations to be submitted. The RFQ does not commit the American Embassy to make any award. The Embassy may cancel this RFQ or any part of it.

A site visit will hold place March 04, 2021 at 10:00 at the Presidential Villas. Prospective bidders should contact **Aisha Suliman** at Sulimanaa@state.gov OR on phone number +249-1-870-22562 no later than March 02, 2021 at 16:30 for additional information and to arrange entry to the property.

Please read the RFQ carefully, and if you are interested Return the completed SF-1449 to:

The U.S. Embassy
Procurement Section / GSO
P.O. Box 669,
Kilo 10, Soba

Or at Sulimanaa@state.gov.

Oral quotations will not be accepted.

quotation due date March 11, 2021.

Sincerely,

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Contracting Officer

STATEMENT OF WORK

Installation of new screens for the patios at the different residences

PROPERTY: Different residences

USA EMBASSY KHARTOUM, SUDAN

1. DESCRIPTION OF SERVICES:

The US Embassy, Khartoum has a requirement to fabricate and install new aluminum screens for the patios at the different residences. The project shall be carried out as per the Statement of Work and General Conditions of Contract below.

The Contractor shall provide all labor, material, tools, equipment, supervision, insurance and all other items required to complete the project. This project requires an experienced contractor to design and execute the job.

Contractors are advised to visit the sites, verify the existing site conditions to develop their proposal. A site visit for all sites is scheduled later.

2. SUBMITTALS

- 1- The full specs of the screens to be provided with bidder tender including manufacturer's name, previous works, together with full specs of the aluminum sections, mosquito screens, hinges, handles, rubber accessories ... etc.
- 2- **Warranty:** Submit manufacturer's standard warranty.

3. STATEMENT OF WORK

The scope of work includes fabricate, supply to the sites, and install new aluminum screens for the patios at the different residences.

Work includes the following:

A- Villas:

- 1- Fabricate and install main frames for all openings made of 4*8 cm rectangular steel pipes (1 mm thick) that should match the exact sizes of the openings with a tolerance of 5 to 10 mm for the bottom side where brushes should be installed to allow rainwater to flow out and stop insects and rodents from coming in. Frames attached to the walls and columns with 2" bolts, steel flat rings and drop-in concrete anchors. Extra rectangular steel pipes should be installed in the door places for stability. These frames should be painted with a matt walnut brown oil paint.
- 2- Fabricate, supply to site aluminum frames, sections of 2 mm thick and matt walnut brown color, to be installed and mounted over the steel frames mentioned above using screws and fasteners appropriate to the section used.
- 3- Fabricate and supply to site aluminum mosquito screen panels to be installed and attached to the aluminum frame, width not more than 1.2 meters and length is the same as the opening height. Panels should be easily mounted and dismantled to the frames for easy maintenance.
- 4- Screens installed should be heavy-duty stainless-steel mesh with no holes, dents, or warps.
- 5- Aluminum doors should match the frames in section and color and should enclose the same steel mesh. All handles, hinges, locks, and accessories should be of best quality and able to support the doors.

B- Townhouses:

- 1- Fabricate and build main frames for the back patios made of 4*8 cm rectangular steel pipes (1 mm thick) with a tolerance of 5 to 10 mm for the bottom side where brushes should be installed to allow rainwater to flow out and stop insects and rodents from coming in. Frames attached to the walls and floor with 2” bolts, steel flat rings and drop-in concrete anchors. Extra rectangular steel pipes should be installed in the door place for stability. These frames should be painted with a matt walnut brown oil paint.
- 2- Rafters (4*8 cm) pipes and purlins (3*6 cm) pipes should be used to construct the inclined roof for the patio area. Rafters should be welded 1.2 m apart and purlins 0.6 m apart on the opposite direction. White fiber-glass sheets, 6 mm thick, should be riveted to the purlins with a self-drill 1” bolts, overlapped 10 cm with each other at all sides. All steel pipes should be painted with a matt walnut brown oil paint.
- 3- Fabricate, supply to site aluminum frames, sections of 2 mm thick and matt walnut brown color, to be installed and mounted over the steel frames mentioned in item 1 above using screws and fasteners appropriate to the section used.
- 4- Fabricate and supply to site aluminum mosquito screen panels to be installed and attached to the aluminum frame, width not more than 1.2 meters and length is the same as the frame height. Panels should be easily mounted and dismantled to the frames for easy maintenance.
- 5- Screens installed should be heavy-duty stainless-steel mesh with no holes, dents, or warps.
- 6- Aluminum door should match the frames in section and color and should enclose the same steel mesh. All handles, hinges, locks, and accessories should be of best quality and able to support the door.

C- B-7:

- 1- Fabricate, supply to site aluminum frames, sections of 2 mm thick and matt walnut brown color, to be installed and mounted directly over the balcony wall using screws and fasteners appropriate to the section used.
- 2- Fabricate and supply to site aluminum mosquito screen panels to be installed and attached to the aluminum frame, width not more than 1.2 meters and length is the same as the opening height. Panels should be easily mounted and dismantled to the frames for easy maintenance.
- 3- Screens installed should be heavy-duty stainless-steel mesh with no holes, dents, or warps.

D- General:

- 1- Care should be taken during handling and installing the screens and the metal frames. Any damage occurs to the existing building during the work period and caused by the contractor should be corrected by him with no cost incurred on the US government.
- 2- After finishing the work, the contractor shall do all the touch-up painting as needed with similar color as adjacent walls.

3. GENERAL CONDITIONS OF CONTRACT

A. General

This is a firm fixed-price turn-key job for the entire project and the amount quoted shall include all work described in the statement of work and general conditions of contract. The lump sum price quoted shall be fixed and extra costs will not be accepted. Price quoted should be in U.S. Dollars.

Any deviation from the original statement of work shall be reported to the COR before work begins. No additional work or changes will be carried out without a contract modification.

All material shall be new, checked and approved by COR prior to installation and proper test certificate of the materials shall be submitted.

B. Responsibilities of contractor

Contractor shall be responsible for procuring, supplying, transporting, and providing all labor, materials, tools, and equipment, etc., required for the completion of the work in all aspects and as per the statement of the work unless otherwise specified.

Contractor is fully responsible for providing all necessary insurance for workers and work.

All expenses regarding mobilization and demobilization at site, including bringing in equipment, workforce, and materials, dismantling the equipment, clearing the site, etc. shall be included in the rates quoted by the contractor and no separate payment on such expenses shall be entertained.

Contractor shall employ and provide one full time engineer to supervise the project who has prior experience carrying out such work.

Contractor shall not proceed with next activity until previous activity will be checked and approved by COR. Contractor should always keep the site clean and accessible to Embassy employees.

Three days after contract award, the contractor shall submit for approval a detailed work schedule showing each activity, its duration, predecessors, and successors, including inspection dates which must be approved by the COR prior to work commencement. The contractor shall identify areas of problem and take the necessary actions to improve and maintain progress within the approved schedule. All dates and times of the schedule shall be closely monitored and will be strictly adhered to. Any potential changes to the schedule will be arranged with the COR not less than 4 days ahead of schedule date / time.

C. Specifications

Work under this contract shall be carried out strictly in accordance with specifications mentioned above and will meet U.S. codes.

D. Execution of work

The Contractor is advised to review the scope of work carefully. The Contractor should visit and walk through the site to familiarize themselves with the site conditions to understand the exact quantum of work. A site visit is scheduled later.

For dismantling/blocking or making connection to any existing services or any shut-down, contractor shall inform the COR at least three working days in advance and proceed with the work only after the permission from the COR.

E. Drawings

Drawings of different sites are attached in pdf form.

Detailed Shop drawings to be provided by the contractor with the schedule.

F. Materials

All materials used on this work shall be brand new, conform to the contract specifications as per U.S. and local codes and carry certification mark. Contractor shall submit material samples and catalog for approval. All materials used on the project shall be approved by the Contracting Officer Representative (COR) before use. Any changes/ substitute on material shall need to be approved by COR before proceeding.

G. Storage of materials

All materials shall be stored in a proper manner protected from natural elements to avoid contamination and deterioration.

H. Site clearance and cleanup

The Contractor shall clear away all debris and excesses materials accumulated at the site and dispose it away from the site premises and maintain a neat site condition. On completion of project, Contractor shall remove all surplus materials and leave the site in a broom clean condition.

I. Workmanship

Workers working on the site shall be skilled and experienced in performing the same type of job.

J. Working Hours

Working hours shall be 8:00 A.M. to 4:30 P.M. Sunday to Thursday. No work shall be done on Fridays, Saturdays, and holidays without the prior approval of the Contracting Officer.

K. Security Clearance

Contractor's staff is subject to such restriction for entry and exit as are required by the Embassy's security requirement. Contractor shall provide the full names of all workers at least 3 days in advance to obtain the mandatory security clearances. All the workers shall have a photo ID on entrance to compound. The Contractor shall inform and provide in writing transportation details (vehicle registration number, driver's name and date of delivery) to the COR at least 24 hours in advance for material deliveries.

L. Safety

- Contractor is fully responsible for providing all required and necessary insurance for the workers and the work.
- Contractor is responsible for and shall continue management and implementation of a safety and health program throughout construction.
- The Contracting Officer and the Post Occupational Safety and Health Officer (OSHA) reserve the right to suspend work when and where Contractor's safety and health program is operating in an inadequate or non-complying manner.
- Proper Protective Equipment will be worn by workers while in any work area or while performing tasks that create hazards for workers. The requirements listed below are minimum requirements and may be supplemented or added to by the OSHA.
 - a. Safety glasses will be worn while performing the following
 - i. Drilling
 - ii. Chiseling, chipping
 - iii. Wood working, metal working
 - b. Hearing protection will be provided for all those who operate loud power tools and equipment.
 - c. Hard hats will be worn in areas where falling objects are a hazard.
 - d. Gloves will be worn for cleanup and removal of work area waste and materials.
 - e. Proper footwear will be worn by all workers, including safety shoes.

Work will be stopped in case the proper protection equipment is not found with the workers and the lapse of time shall be at the Contractor's expense.
- Contractor will not leave the work site in an unsafe condition or any other condition that might cause injury to personnel, damage to existing work, plants or equipment.
- Any equipment or work considered dangerous shall be immediately discontinued.
- Prior to starting a project, contractor is required to review the work site and identify hazards that may occur while performing the job.
- Prior to starting a project, the contractor shall contact Contracting Officer, to ensure they have received pertinent information for the project including requirements for permits, floor plans, utility information, asbestos, lead based paint, and other hazardous materials.
- Per 15 FAM 935, contractors must provide their employees with a safe and healthful condition of employment.
- The contractor shall be responsible for the removal and/or disposal of hazardous waste generated from the project. Hazardous waste generated from the project must be removed and disposed of in accordance with the Department's Hazardous Waste Management Policy as well as local rules and regulations.
- The contractor shall ensure proper safety, health and environmental requirements of EM 385-1-1 applicable to their project as followed.
- The contractor shall ensure individuals working at the site are trained and are aware of potential hazards. Contractors shall ensure that these individuals are provided with proper safety equipment to prevent accidental injury in accordance with the requirements of the contract
- Contractors will report all accidents to Contracting Officer, COR and OSHA.

M. Warranty

The contractor shall guarantee that all work performed will be free from all defects in workmanship and materials and that all installation will provide the capacities and characteristics specified. The contract further guarantees that if, during a period of one year from the date of the certificate of completion and acceptance of the work, any such defects will be repaired by the contractor at his expenses.

N. Payment

The Contractor shall provide an invoice to the COR detailing all work completed, upon completion of the entire project. After routine inspections by the COR, if all work is deemed to be performed according to this contract, the invoice will be paid by bank check in U.S. Dollars within 30 days from the date of invoice submission.